

**MASSAGE THERAPY AND BODYWORK THERAPY
AFFILIATED CREDENTIALING BOARD
MEETING MINUTES
JANUARY 31, 2012**

PRESENT: John Anderson (phone), Elizabeth Krizenesky, Carole Ostendorf, Cindy Spitz (phone), Wendy Wettengel-Perrigou (phone), Barbara Yetter

STAFF: Tom Ryan, Executive Director; Sandy Nowack, Legal Counsel; Karen Rude-Evans, Bureau Assistant; Shawn Leatherwood, Paralegal

GUESTS: David Dies, EAB; Ramona Trudeau, Becca Ziegler, Dennis Trudeau, Erin Cullen, Heather Kwiatkowski, Michelle Gilbert, Tori Mason, Agnes McMeeken and Celine Gilbert, North Eastern Wisconsin School of Massage

CALL TO ORDER

Elizabeth Krizenesky called the meeting to order at 9:01 a.m. A quorum of six (6) members was confirmed.

ADOPTION OF AGENDA

Amendments:

- Final Draft of CHR 08-06 Regarding Training and Proficiency on the Use of Automated External Defibrillators
- Case Status Report

MOTION: Cindy Spitz moved, seconded by Barbara Yetter, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES - DECEMBER 1, 2011

MOTION: Carole Ostendorf moved, seconded by John Anderson, to approve the minutes of December 1, 2011 as written. Motion carried unanimously.

ELECTION OF OFFICERS

MOTION: Carole Ostendorf moved, seconded by Barbara Yetter, to retain the same slate of officers for 2012 and to revisit the elections at the next meeting. Motion carried unanimously.

2012 OFFICERS	
Chair	Elizabeth Krizenesky
Vice Chair	Carole Ostendorf
Secretary	Barbara Yetter

SECRETARY MATTERS

There was no report at this time.

EXECUTIVE DIRECTOR MATTERS

Annual Policy Review and Board Member Guidebook

Tom Ryan reviewed the Department's policies with the Board. Board members were asked to complete and return the signature page.

Sandy Nowack gave an overview of her duties as legal counsel for the Board.

2012 Meeting Dates

The 2012 meeting dates were noted.

BOARD DISCUSSION ITEMS

Review of Frequently Asked Questions

Sandy Nowack reviewed the frequently asked questions and her responses with the Board. Elizabeth Krizenesky noted the original rules were drafted in 1999.

**REVIEW OF FINAL DRAFT OF CHR 08-086 REGARDING TRAINING AND
PROFICIENCY IN THE USE OF AUTOMATED EXTERNAL DEFIBRILLATORS FOR
LICENSURE AS A MASSAGE THERAPIST OF BODYWORK THERAPIST**

Shawn Leatherwood reviewed the draft rule and the rule-writing process with the Board.

MOTION: Elizabeth Krizenesky moved, seconded by John Anderson, to approve the draft rule and to file the rule with the Legislature. Motion carried unanimously.

Shawn Leatherwood will work with Elizabeth Krizenesky on rule drafting.

PUBLIC COMMENTS

Ramona Trudeau stated her opinion that the definitions of “student clinic” and “supervision” need to be very clear. Ms. Trudeau came with seven students to the meeting from the North Eastern School of Massage in Waldo, WI.

ADJOURNMENT

MOTION: Cindy Spitz moved, seconded by John Anderson, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:19 a.m.